

**SYDNEY
SHOWGROUND
COVID
Operating
Procedures**



Sydney Olympic Park

Sydney Showground Venue Operating Principles

Sydney Showground will operate under the following operating principles on our site with regard to COVID-19 protocols. These principles are provided for in further detail in the Sydney Showground COVID-19 Safety Management & Operations Plan. These principles are also considered and applied alongside the National COVID-19 Safe Workplace Principles.

Patron & Employee Health

Patron and employee health always remains the number one priority. Primarily staff and customers who are unwell will be excluded from the premises. The following key principles will be implemented where practical.

- a. Physical Distancing Protocols
- b. High Touch Area Sanitisation
- c. Controlled Entry Points
- d. Signage and Education
- e. Food & Beverage Protocols
- f. Cleaning Protocols

Employee Responsibilities

Employees will be the 'front-line in implementing requirements to ensure a safe environment. The following key principles will apply where practical:

- a. COVID-19 Training and Briefings
- b. Availability of Personal Protective Equipment
- c. Control Employee crossover and distancing

Arrival Patterns

Controlled arrival patterns will be essential to ensure controlled social distancing external to the venue and at entry points. The following key principles will apply where practical:

- a. Staggered staff arrival and alternative entry points to patrons
- b. Staggered customer arrival
- c. Effective mixed use of vehicle parking and public transport

Venue Capacities

Venue capacities will be as defined by current NSW Health guidelines and are subject to change. Your event planner will work with each organizer and provide capacities based on the most current floor plan

Environmental Hygiene

Cleaning protocols will be established working in partner with the venue cleaning partner/ All events will have specific cleaning plans with a specific focus on COVID-19 protocols

- a. Sydney Showground will provide a limited number of complimentary sanitization stations
- b. Hygiene Marshalls will be charged to the client and will be based on the following guidelines

- 1 : < 500 pax
- 2 : < 1,000 pax
- 3 : < 1,500 pax

These would be based on the standard cleaning rates and scheduled for operational days only with a minimum of a 4 hour call. Hygiene Marshalls will clean and monitor high touch areas such as lifts, escalators, handrails and door handles.

- c. As part of your venue included cleaning our cleaning provider will clean tables, chairs, and any table settings between each customer.
- d. Distributed government advisory signage on hygiene throughout the venue.

Food Service

Sydney Showground food services incorporate the most stringent operating principles including:

- a. increased cleaning and sanitization, COVID-19 Safety
- b. contactless payment options for public food outlets
- c. Individual food packaging options

Event Planners will also work with each event to ensure specific protocols are implemented relevant to the nuances of the specific function taking place

Public Awareness

Sydney Showground will provide clear signage indicating entry and exit locations, hygiene and sanitation practices, as well as social distancing signage and Public Health messaging. Our Communications department delivers detailed content plans to communicate to clients and visitors' health and safety protocols pre-event, during and post-event, across mediums including:

- 1 Mainstream and social media messaging.
- 2 Signage.
- 3 Venue websites.
- 4 Ticketing information.
- 5 Assist clients with event messaging regarding protocols



Safe Work Australia Workplace Principles



Recognizing that the COVID-19 pandemic is a public health emergency, that all actions in respect of COVID-19 should be founded in expert health advice and that the following principles operate subject to the measures agreed and implemented by governments through the National Cabinet process

1. All workers, regardless of their occupation or how they are engaged, have the right to a healthy and safe working environment.
2. The COVID-19 pandemic requires a uniquely focused approach to work health and safety (WHS) as it applies to businesses, workers and others in the workplace.
3. To keep our workplaces healthy and safe, businesses must, in consultation with workers, and their representatives, assess the way they work to identify, understand and quantify risks and to implement and review control measures to address those risks.
4. As COVID-19 restrictions are gradually relaxed, businesses, workers and other duty holders must work together to adapt and promote safe work practices, consistent with advice from health authorities, to ensure their workplaces are ready for the social distancing and exemplary hygiene measures that will be an important part of the transition.
5. Businesses and workers must actively control against the transmission of COVID-19 while at work, consistent with the latest advice from the Australian Health Protection Principal Committee (AHPPC), including considering the application of a hierarchy of appropriate controls where relevant.
6. Businesses and workers must prepare for the possibility that there will be cases of COVID-19 in the workplace and be ready to respond immediately, appropriately, effectively and efficiently, and consistent with advice from health authorities.
7. Existing state and territory jurisdiction of WHS compliance and enforcement remains critical. While acknowledging that individual variations across WHS laws mean approaches in different parts of the country may vary, to ensure business and worker confidence, a commitment to a consistent national approach is key. This includes a commitment to communicating what constitutes best practice in prevention, mitigation and response to the risks presented by COVID-19.
8. Safe Work Australia (SWA), through its tripartite membership, will provide a central hub of WHS guidance and tools that Australian workplaces can use to successfully form the basis of their management of health and safety risks posed by COVID-19.
9. States and Territories ultimately have the role of providing advice, education, compliance and enforcement of WHS and will leverage the use of the SWA central hub in fulfilling their statutory functions.
10. The work of the National COVID-19 Coordination Commission will complement the work of SWA, jurisdictions and health authorities to support industries more broadly to respond to the COVID-19 pandemic appropriately, effectively and safely.

Plan your Trip

Sydney Showground... in the heart of Sydney

Easily accessible by all transport modes, Sydney Showground is in a parkland setting at Sydney Olympic Park – a fast-growing hub of business, entertainment, sport and culture.

With the Olympic Park train station located opposite the venue and over 10,000 parking spaces located within a 10 min walk, accessing Sydney Showground is incredibly easy.

Within easy walking distance of Sydney Showground there are 817 quality hotel and serviced apartment rooms, including the Pullman (212 Rooms), Quest Serviced Apartments (140 Rooms), Novotel (321 Rooms) and Ibis (144 Rooms).

Considering the current covid situation, Transport for New South Wales (NSW) had introduced COVID safe physical distancing restrictions on travel and transport modes. Please plan your trip allowing ample travel time as increased safety measures may impact your journey. Refer COVID-19: Travel advice and information. Face masks are mandatory on public transport and point to point services, which includes taxis, rideshare and hire car services, across NSW.

CAR PARK MANAGEMENT

Sydney Showground has over 8 car park facilities located within the precinct operated by Secure Parking. Please note increased safety measures have been introduced within the car parks.

Regular cleaning is also being carried out based on occupancy levels and or peak event entry/exit times.



Venue Capacities

Under NSW Health requirements each building, and each type of event may have a specific capacity. Your dedicated event representative will discuss your specific requirements ensuring that they align with current regulations. In order to provide the safest environment in which to host your event, in order to plan for your event, your dedicated Event Manager will work in collaboration with you to develop an event solution that allows you to reach your objectives whilst meeting health and safety requirements. The capacities will be monitored to comply with government regulations.

PHYSICAL DISTANCING CALCULATIONS

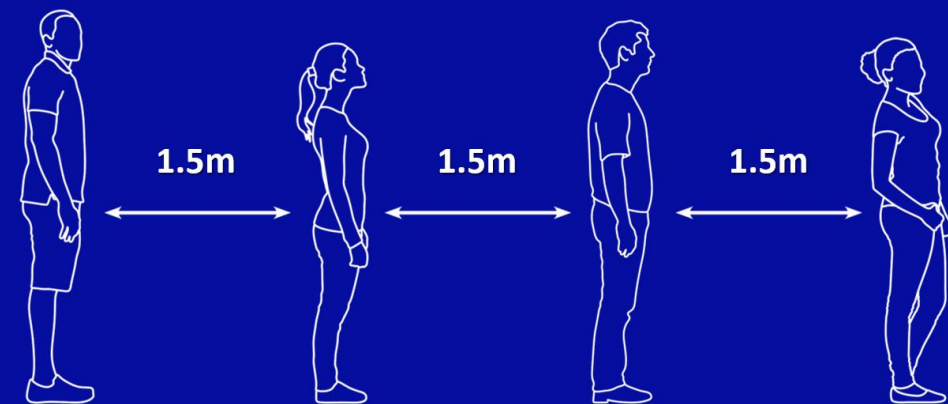
Your dedicated Event Representative has detailed capacity plans based on the following:

- 1 Foyer spaces
- 2 Floor level spaces
- 3 Event room space
- 4 Building capacity

We understand that each event you are hosting at Sydney Showground entails different specifications. Our team will work with you to apply relevant safety measures to meet the exact requirements of your event. Contact your Event Representative to discuss your event needs.



Maintain your distance



Primary Venues

Sydney Showground has over 30,000sqm of pillarless event space in our primary venues including the Dome and Halls. Exhibitions, Conferences and Banquet events have a capacity of one person per two square meters of publicly accessible space. Your dedicated event representative will discuss your specific requirements ensuring alignment with current regulations. The venue will provide:

- Calculation of the Licensed areas capacity in relation to distancing regulations.
- Signage will communicate instructions on COVID safe behaviour and information.
- Dedicated Event Representative will liaise directly with clients to discuss the specific COVID-19 requirements.
- Queue management systems will be implemented by the venue in all catering areas using controls such as floor decals highlighting safe physical distances, ropes bollards and signage throughout your event space.
- Implementation of contactless payment systems.

See capacity ratings as per the below based on varying capacities for your future events. Refer to NSW health guidelines for current restrictions <https://legislation.nsw.gov.au/information/covid19-legislation>

Venue	AREA (M2)	Maximum Capacity (BCA)	4SQM PP Capacity	2SQM PP Capacity
The Dome	7200	7500	1800	3600
Exhibition Hall 2	4800	2200	1200	2400
Exhibition Hall 3	4800	2200	1200	2400
Exhibition Hall 4	4800	3000	1200	2400
Exhibition Hall 5	4136	4339	1034	2068
Exhibition Hall 5A	1400	1400	350	700
Exhibition Hall 6	5005	5048	1251	2502



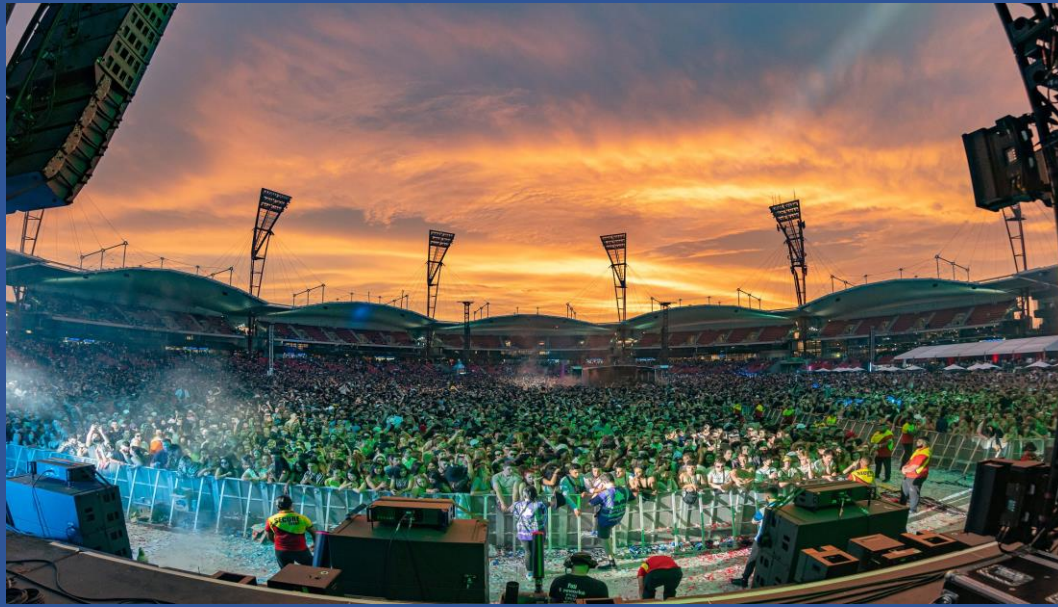
GIANTS Stadium

GIANTS Stadium is home to AFL's GWS GIANTS, Big Bash League's Sydney Thunder, the Sydney Royal Easter show as well as various special events, such as music and cultural festivals, concerts and other sporting events. The stadium features multiple state of the art hospitality suites and functions spaces on top of the seated capacity of 21,000.

The Stadium Manager will discuss your specific requirements ensuring alignment with current NSW Health regulations.

<https://legislation.nsw.gov.au/information/covid19-legislation>

See capacity ratings as per the below for your future events.



GENERAL SEATING CAPACITIES			
For General and Seating Bowl capacities please refer to your event planner as this will vary dependant on event format			
FUNCTION SPACE CAPACITIES			
Venue	Maximum Capacity (BCA)	4SQM PP Capacity	2SQM PP Capacity
Charley Room	350	110	220
Jamison Room	350	92	185
Playfair North	200	63	127
Playfair South	200	63	127
Council Club	50	18	36
Rawson Room	50	17	34
See Room	200	25	50
Members Bar	400	83	167
Hordern Room	400	97	195
Skydeck	220	121	220

Environmental Hygiene

Furthering our existing high standards of cleanliness and hygiene protocols, Sydney Showground in collaboration with our inhouse Cleaning provider Quayclean have introduced routine measures (constant), operational measures (during events) and deep clean measures.

Critical hygiene protocols include:

- Increased cleaning processes throughout the venue.
- Provision where applicable of hand sanitizer stations with supporting signage.
- Protocols developed for increased cleaning and waste disposal.
- Implemented safe queuing and operational planning for all toilet facilities.
- Implemented cleaning protocols for events inclusive of Hygiene Specialists to ensure the sanitization of high touch points within the event venue
- Safe pre event, during and post event cleaning protocols.
- Government distributed advisory signage on hygiene.



Hygiene Crew



- Hygiene Crew must wear orange 'Touch Point Cleaning' vests and cleaning pouch at all times.



All Hygiene Crew team members will wear a cleaning pouch, which is fully stocked with:

- Spray bottle (filled with disinfectant solution)
- Spare microfibre cloths (**YELLOW**)
- Spare disposable gloves
- Spare face mask



In addition to your event clean our team will also implement Hygiene Specialists to ensure the safety of your event. The Hygiene Crew are tasked with the following:

- High touch points including door handles will be cleaned regularly
- High touch points including lift buttons will be cleaned regularly.
- Increased frequency of cleaning of venue toilets and high touch points within these areas
- Tables, chairs and any table settings will be cleaned and sanitized between each customer at Sydney Showground retail outlets
- High touch points including stairway hand rails will be cleaned regularly.